



HATTIESBURG PUBLIC SCHOOL DISTRICT

The Hattiesburg Public School District is currently
accepting applications for the follow positions:

Assistant Principal

Typical duties and responsibilities include the following: Administers building affairs in the absence of the principal. Assists in establishing and maintaining positive community relations. Assists in integrating school improvement initiatives and ongoing professional learning. Assists in resolution of problems conflicts as they arise between teachers, students, and parents. Assists in the administration of the curriculum, goals and objectives of school and district, Board of Education policies, and state and federal regulations. Assists in the recruitment of faculty and staff. Conducts staff meetings and professional development sessions as directed. Coordinate, support, participate, and attend school/parent activities (Before, during, and after). Establishes and maintains proper contact with parents (including home visits). Observe classroom instruction and provide constructive feedback to individual teachers. Patrols campus and supervises students. Plans, organizes, and directs school activities. Keeps the Principal informed of the school activities and problems. Prepares or supervises the preparation of reports, records, lists, and all other paperwork required or appropriate to the school administration. Interprets and enforces district policies and administrative regulations. Maintains positive active relationships with students and parents. Maintains high standards of student conduct and enforces discipline as necessary, according due process to the rights of students. Assumes responsibility for his own professional growth and development through memberships and participation in the affairs of professional organizations; through enrollment in advanced courses and the like. Plans and supervises fire drills and emergency preparedness program. Serves as a member of such committees and attends such meetings as directed by the Superintendent/Principal. Demonstrates prompt and regular attendance. Supports the Hattiesburg Public School District Mission, Vision, and Strategic Plan. Perform to duties assigned by supervisor.

Qualifications include: AA certificate in Administration and Supervision. Three to five years successful teaching experience preferred.

SOMEADDITIONAL OPPORTUNITIES ARE: Secondary Science Teachers, Secondary Math Teachers, Secondary History Teachers, Special Education Teachers, Elementary Teachers, Secondary English Teachers, Kindergarten Teachers, Guidance counselor, Spanish Teachers, CTE Teacher, Band Teacher, Curriculum Specialist, Director of Operations, Director of Student Services and Activities, Principal, Mechanic, Child Nutrition Assistants, Child Nutrition Subs, Bus Drivers Retired Certified Secondary Math Teacher, Retired Certified Secondary English Teacher, Retired Certified Secondary Science Teacher and Retired Certified Elementary Teacher.

Hattiesburg Public School District
Department of Organizational Support

Apply online@www.hattiesburgpsd.com

Closing Date: Until position is filled
An Equal Opportunity Employer